

Guidelines and Criteria For KCALL Grant for 2009 MAALL Conference

The purpose of the 2009 MAALL Conference grant is to fulfill the educational mission of the Kansas City Association of Law Librarians (KCALL).

KCALL will award one grant to cover the necessary expenses to attend the 2009 MAALL Conference in Columbia, MO. The grant will cover the following fees: registration (including box lunches), mileage to and from Columbia, MO, hotel fees (including taxes), dinner for two nights. The grant recipient will be reimbursed for actual expenses, but in no event shall the recipient be awarded more than \$600.00. With the exception of mileage, which shall be capped at \$140.00 (254 miles round trip at \$.55 per mile), receipts must be presented for all expense to be reimbursed.

To be eligible for the grant, the recipient must be a voting member in good standing, and must have attended a minimum of two meetings in 2009. Additionally, all applicants must have been a member of KCALL for the previous 12 months. Any applicant who has been awarded a KCALL grant within the last 12 months, is not eligible for the 2009 MAALL Conference award.

Each applicant must fully complete the KCALL Grant Application form. All completed and signed application forms must be returned to the KCALL Secretary, Judy Esrig, no later than 5:00 p.m. on August 21, 2009. Scanned and e-mailed copies are permissible. Application received after this date and time will not be considered.

Each grant application will be considered on its own merits. Successful applicants will have demonstrated active participation in KCALL including, but not limited to, program attendance, committee participation or holding office.

An ad hoc committee of three active KCALL Members (of any class), and including either one officer or one board member, shall be convened to review all applications and to select the winning application. Members of this committee shall not be eligible for the grant. The winning applicant will be announced on or before September 11, 2009.

This grant is to be used exclusively for the attendance of the 2009 MALL Conference in Columbia, MO. The recipient agrees to attend the full conference and participate in all activities. In the event that the recipient is unable to attend, he or she must notify the KCALL Secretary at the earliest possible moment so that a substitute recipient may be selected.